\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION

Schedules of Budgetary Comparisons for the General Fund

and for each major Special Revenue Fund with a legally required budget

Note 1 Budgets and Budgetary Accounting:

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Between the fifteenth and thirtieth days of July in each year the Board of County Commissioners prepares and files with the County Auditor a provisional budget for the following year, containing a detailed estimate of cash balances, revenues and expenditures.

2. Prior to the first Tuesday in September in each year a notice of budget hearing is published once each week for two successive weeks, and the text of the provisional budget is published with the first publication.

3. The Board of County Commissioners holds a meeting for the purpose of considering the provisional budget on or prior to the first Tuesday in September in each year. Such hearings must be concluded by October first. Changes made to the provisional budget are entered at length in the minutes of the Board of County Commissioners.

4. Before October first of each year the Board of County Commissioners adopts an annual budget for the ensuing year. The adopted budget is filed in the office of the County Auditor.

5. After adoption by the Board of County Commissioners, the operating budget is legally binding and actual expenditures for each purpose cannot exceed the amounts budgeted, except as indicated in number 7.

6. A line item for contingencies may be included in the annual budget. Such a line item may not exceed 5 percent of the total county budget.

7. If it is determined during the year that sufficient amounts have not been budgeted, state statute allows the adoption of supplemental budgets.

8. Unexpended appropriations lapse at year end unless encumbered by resolution of the Board of County Commissioners.

9. Formal budgetary integration is employed as a management control device during the year for the General Fund and special revenue funds.

1. Budgets for the General Fund and special revenue funds are **(not)** adopted on a basis consistent with USGAAP. **The following data reconciles the USGAAP basis presentation to the budgetary basis presentation:**

Year Ended

12/31/202\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fund:

USGAAP Basis Fund Balance $\_\_\_\_\_\_\_\_\_\_

Add (Deduct) Encumbrances \_\_\_\_\_\_\_\_\_\_

Add (Deduct) Applicable

Revenue Accruals \_\_\_\_\_\_\_\_\_\_

Add (Deduct) Applicable

Expenditure Accruals \_\_\_\_\_\_\_\_\_\_

Add (Deduct) Other \_\_\_\_\_\_\_\_\_\_

Reconciling Items:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Net Adjustment to GAAP Basis

Fund Balance \_\_\_\_\_\_\_\_\_\_

Budgetary Basis Fund Balance $

Note 2 Expenditures in Excess of Appropriations:

The following represents the overdrafts of the expenditures compared to appropriations at the legal level of budgetary control:

**[If the Budgetary Schedules include a “Variance” column (variance between final budget and actual amounts), this note should be deleted.)]**

|  |  |
| --- | --- |
|  | **Expenditure in Excess of Appropriations** |
|  | **Calendar Year** |
|  | **202\_** |
| **General Fund:** |  |
| Health Assistance – County Nurse | $ |
| \_\_\_\_\_\_\_\_\_ – \_\_\_\_\_\_\_\_ | $ |
| **Road and Bridge Fund**:  Highways and Bridges - Highways, Roads and  Bridges | $ |

Note 3 GAAP/Budgetary Accounting Basis Differences

The financial statements prepared in conformity with USGAAP present capital outlay expenditure information in a separate category of expenditures. Under the budgetary basis of accounting, capital outlay expenditures are reported within the function to which they relate. For example, the purchase of a new sheriff’s patrol car would be reported as a capital outlay expenditure on the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances, however in the Budgetary RSI Schedule, the purchase of a new sheriff’s patrol car would be reported as an expenditure of the Public Safety/Law Enforcement function of government, along with all other current Law Enforcement Department related expenditures.